



## Form A

### Application for a Rent Subsidy

- A rent subsidy is granted by Wentworth Community Housing (Wentworth) to assist those households which are unable to afford to pay the market rent for their dwelling.
- To apply for a rent subsidy you **must complete this form for all household members and provide relevant supporting documentation.**
- All gross income from any person that resides at the premises must be declared.
- If you are currently on a Government payment and have given consent for us to obtain your information directly from Centrelink please tick the box in the form below to indicate this. If you or any other household members have not already given Wentworth written consent but would like to do so please complete and sign *Form B – Centrelink Income Consent*.

#### Tenant Information

|                           |                |
|---------------------------|----------------|
| Last name or family name: | Given name(s): |
| Tenancy Address:          |                |
| Phone Number:             |                |

#### Household circumstances

Please provide your details and then list everyone else who lives with you. Be sure to include children as well as adults. (NB you do not need to include anyone you share with who has a separate tenancy agreement – we will assess them separately)

| Full Name | Date of Birth | Sex M/F | Relationship to tenant | Income type(eg wages, Newstart, age pension etc) | Gross fortnightly amount | C'link Consent given (✓) |
|-----------|---------------|---------|------------------------|--|--------------------------|--------------------------|
|           |               |         | Tenant (You)           |  | \$                       |                          |
|           |               |         |                        |  | \$                       |                          |
|           |               |         |                        |  | \$                       |                          |
|           |               |         |                        |  | \$                       |                          |
|           |               |         |                        |  | \$                       |                          |
|           |               |         |                        |  | \$                       |                          |
|           |               |         |                        |  | \$                       |                          |
|           |               |         |                        |  | \$                       |                          |
|           |               |         |                        |  | \$                       |                          |

**Each type of income received must be supported by relevant documentation. Please refer to the back of this form for examples of such documentation.**

## Change of Circumstances

**Please tell us how your household circumstances have changed.** (eg new baby born on (date), partner moved in/out on (date), started new job on (date) etc).

## Supporting Documentation

| Source of Income           | Relevant supporting documentation   |
|----------------------------|---|
| <b>Centrelink</b>          | Current itemised Centrelink <i>Income Statement</i> unless you have given consent for us to get this information directly from Centrelink |
| <b>Veterans' Affairs</b>   | Current itemised statement from the Department of Veterans' Affairs   |
| <b>Salary/Wages</b>        | Completed Form C – Wages and Salary Statement   |
| <b>Self Employed</b>       | Current profit/loss statement or a copy of latest taxation return   |
| <b>Superannuation</b>      | Current letter from the Superannuation Fund confirming the amount received  |
| <b>Overseas pension</b>    | Current letter from the respective government detailing the amount you receive  |
| <b>Savings/investments</b> | Letter from the investment institution providing details of interest or dividend received   |
| <b>Maintenance</b>         | Current itemised Centrelink <i>Income Statement</i> or current letter from Child Support Agency   |
| <b>Other income</b>        | Letter providing details about the amount and source of income  |

Wentworth will assess your household income and asset details and determine your eligibility for a rent subsidy based on the NSW Community Housing Rent Policy.

## Consent and Authority

I authorise Wentworth to confirm this information with any relevant third party and for any such third party to provide to Wentworth any relevant documentation or information sought by Wentworth when determining or supporting this application for a rent subsidy. This direction and authority shall cease upon me giving written notice to Wentworth of cessation of this direction and I have proof of receipt of such notice from Wentworth.

## Declaration

I have understood the instructions given on this form. I declare that all the information I have given is true and correct to the best of my knowledge for every person.

|                     |       |
|---------------------|-------|
| Tenant's signature: | Date: |
| Tenant's signature: | Date: |

**Remember if your household circumstances and/or income change you need to inform us immediately as this affects the amount of rent we charge you.**

**If you do not tell us about an increase to your income when it occurs, we may backdate any rent increases when we do our income review.**